ALMA D'ARTE CHARTER HIGH SCHOOL
2026-2027
ANNUAL OPEN MEETINGS ACT RESOLUTION

WHEREAS, the Alma d'Arte Charter High School is a public policy-making body within the State of New Mexico and therefore subject to requirements of the New Mexico Open Meetings Act, NMSA 1978, Sections 10-15-1 to -4; and

WHEREAS, recognizing the legislative intent of the Open Meetings Act and policy of this state that all persons are entitled to the greatest possible information regarding the affairs and actions of our government, public participation must be accommodated, and public notice provided for any meeting among a quorum discussing business of our public body; and

WHEREAS, all obligations of the Open Meetings Act are followed by our public body, even if not expressly restated in this Resolution; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Public Notices:** Our notices shall be provided to the public and will include the time, date, location of the meeting, and information on how to obtain a copy of the agenda. Public notices shall be provided, at minimum, through the following methods:

   A. Posted prominently on our website at: www.almadarte.org

   B. Posted prominently at the following physical location[s]:
      a. 402 West Court St Las Cruces NM

   Emailed to any broadcast station and newspaper that have requested in writing to receive notice of our meetings.

2. **Meeting Agendas:** Our agendas shall be available before every meeting and will include a list of specific items of business to be discussed or voted on. Agenda items shall be written with sufficient description so that the average person can reasonably understand the subject to be discussed and can anticipate when a vote or formal action may occur. Agendas shall be finalized and posted as soon as is practical, but no less than seventy-two (72) hours prior to each meeting, and made available through the following methods:

A. Posted prominently on our website at: www.almadarte.org

B. Email by sending a request after the notice is posted and at least twenty-four (24) hours before the meeting to info@almadarte.org

C. Posted prominently at our office entrance[s]
402 W. Court St.
Las Cruces, NM, 88005

3. **Regular Meetings:** Our regular meetings are those anticipated to be held on a periodic basis (e.g. weekly, monthly, quarterly) and should be identified annually. Public notice shall be provided as soon as is practicable, but no less than ten (10) calendar days prior to a regular meeting. The governance council does not meet in July.

4. **Special Meetings:** Our special meetings are those held outside of regular meetings due to unforeseen circumstances or other need warranting an additional meeting. Special meetings should be limited to agenda items that cannot reasonably wait until the next regular meeting. Public notice shall be provided as soon as is practical, but no less than seventy-two (72) hours prior to a special meeting.

5. **Emergency Matters:** Our public body may, under extraordinary circumstances, consider and act on limited emergency matters in a noticed meeting, separate meeting, or through any other collaborative process appropriate under the circumstances pursuant to Section 10-5-1(F). Reasonable efforts shall be made to provide public notice before, when possible, and after any emergency matter is considered, including an explanation at the next meeting of any action taken and the circumstances creating the emergency.

6. **Inadvertent Quorums:** Our public body shall not discuss business among a quorum outside of a noticed meeting. Situations or events in which a number of our members sufficient to constitute a quorum are present, but which are not convened for the purpose of discussing public policy, such as a social event, do not implicate OMA. However, we will disclose the occurrence of any such situations or events, when practical, during a public meeting to mitigate concerns of noncompliance.

7. **Americans with Disabilities Act (ADA) Notice:** In addition to the information specified above, all our notices and agendas shall include the following language:

> If you are an individual with a disability or other need requiring a reader, amplifier, interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact our staff to discuss your accessibility needs at least one week prior, or as soon as possible, by emailing info@almadarte.org or calling5755410145.

8. **Remote Participation:** Our public body allows its voting members to participate remotely when it is difficult or otherwise impossible for the member to attend in person, pursuant and subject to conditions of Section 10-15-1(C) and discretion of the Chair.

ADOPTED this 15th day of June, 2026.

Richelle Peugh-Swafford
ON BEHALF OF THE
Alma d'Arte Charter High School