ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Agenda

Regular Meeting, Monday, October 17th, 2022 @ 6:00 pm

Alma d'arte Charter High School, Room C-106

COUNCIL MEMBERS ***Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson | Richelle Peugh-Swafford | Cynthia Wise***

I. Introduction

A. Call to Order. (G)
B. Roll Call of Members (G)
C. Conflict of Interest Disclosures as may be applicable. (G)
D. Approval of Agenda. (G)
E. Approval of the minutes of the Regular Meeting of the GC on September 19th, 2022. (G)
F. Announcements.

II. Public Comment ***(Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)***

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

IV. Old/Recurring Business

A. Equity Council Update by Ray Padilla. (A/G)
B. Monthly Financial Report
    1. Financial Statements as of August 31, 2022 and September 30, 2022. (F)
    2. BAR's Approval (if required). (G)
    3. Payroll and Accounts Payable Acceptance and Approval. (G)
C. Naming the Alma Auditorium after Irene Oliver-Lewis. (I. Oliver-Lewis/A)
D. Monthly Administrative Report
    1. Monthly Principal's Update Report. (A)
        a. Communication with parents and parental involvement.
        b. Enrollment at Alma.
        c. Data on academic performance of students.
        d. Integration of the arts in the curricula of all classes.
        e. Increased engagement with the community, the press, and local businesses and organizations.
        f. Improvement of the Alma d'arte Website.
E. Attendance of the Charter Schools Conference on December 8-9, 2022. (A/G)
F. GC Member Required Training Update. (A/G)
G. GC member nominations and interviews. (G)

V. Executive Session to discuss a confidential student matter.

A. Approval of settlement agreement regarding student matter discussed in the Executive Session. (G)

VI. Future Business/Next Meeting Agenda Items for Discussion or Revision

VII. Adjournment

** (A) - Administration, (G) – Governance Council, (F) - Finance ** *One or the other of these three notations will appear at the end of <u>each</u> item, depending on who is introducing the item.*

ALMA D'ARTE CHARTER HIGH SCHOOL

Governance Council Minutes

Regular Meeting, Monday, October 17th, 2022 @ 6:00 pm

Alma d'arte Charter High School, Room C-106

COUNCIL MEMBERS ***Paul Dulin | Kimberly Skaggs | Ron Fitzherbert | Vernon Wilson | Richelle Peugh-Swafford | Cynthia Wise***

I. Introduction

A. Call to Order. (G) – Chairman Dulin called the meeting to order at 6:02pm

B. Roll Call of Members (G) – Members present are P. Dulin, C. Wise, R. Fitzherbert, R. Peugh-Swafford, K. Skaggs. V. Wilson is absent. Also present are S. Preciado-Shelton, Arts Integration Specialist, R. St. Clair, food service director for Alma, R. Padilla, Social Studies teacher and Equity Council Lead, Irene Oliver-Lewis, Sylvia Camuñez & C. Romero, SPED Coordinator and P. Hernandez, GC reporter & Registrar. Principal Kayla Martinez is also present by telephone call.

C. Conflict of Interest Disclosures as may be applicable. (G) – None.

D. Approval of Agenda. (G) – R. Fitzherbert made a motion to approve the agenda. K. Skaggs seconded the motion to approve. All members present voted in favor and the agenda was approved.

E. Approval of the minutes of the Regular Meeting of the GC on September 19th, 2022. (G) – C. Wise made a motion to approve the minutes from 9/19/22. R. Peugh-Swafford seconded the motion to approve. All members present voted in favor and the minutes were approved.

F. Announcements.

II. Public Comment *(Three minutes per speaker, 30-minutes for all speakers. No action will be taken.)*

– S. Preciado-Shelton, Arts Integration Specialist spoke about some of the happenings here at Alma d'arte and some programs she is assisting to put into place. Irene Oliver-Lewis also spoke on behalf of the benefit of Community Art & Arts Integration in Alma d'arte.

ALL ITEMS BELOW ARE LISTED FOR DISCUSSION AND POSSIBLE ACTION

III. New Business

IV. Old/Recurring Business

A. Equity Council Update by Ray Padilla. (A/G) – Mr. Padilla attended an Equity Council Leaders gathering on the state level. He had a positive experience sharing ideas and getting feedback from other individuals involved in the Equity process. He mentioned that together with an equity advisor the two main goals to be working on are the school's readiness statement and the CLR report.

B. Monthly Financial Report

1. Financial Statements as of August 31, 2022 and September 30, 2022. (F) - K. Skaggs made a motion to table the approval of the financial statements until reconciliation. C. Wise seconded the motion to table the approval. Members voted as follows: K. Skaggs – yes, R. Peugh – Swafford – yes, R. Fitzherbert – yes, C. Wise – yes, P. Dulin – yes. The majority voted in favor of tabling the approval and the motion passed.
2. BAR's Approval (if required). (G)

1. Payroll and Accounts Payable Acceptance and Approval. (G) – R. Peugh-Swafford made a motion to approve the payroll & accounts payable for September 2022. R. Fitzherbert second the motion to approve. Members voted as follows: K. Skaggs – yes, R. Peugh – Swafford – yes, R. Fitzherbert – yes, C. Wise – abstained, P. Dulin – yes. The majority voted in favor of and the Payroll and Accounts payable for September 2022 were approved.

C. Naming the Alma Auditorium after Irene Oliver-Lewis. (I. Oliver-Lewis/A) – Ms. Oliver-Lewis spoke about her naming of the theater. While she is excited to be a part of this honor. She would like the event to be postponed until February of 2024. She stated that she would allow more time to raise money, create buzz and to work toward a bigger, better organized event. She also spoke about several endowments for the arts that may benefit our school. R. Peugh-Swafford made a motion to announce the preparation of this event as a forthcoming "big event." This allows us to build interest, create plans and to build funding for the actual event. K. Skaggs seconded the motion to make the announcement for future. All members voted in favor and the motion passed.

D. Monthly Administrative Report

1. Monthly Principal's Update Report. (A)
    a. Communication with parents and parental involvement. - We will be doing a Fall Festival, planned by our Parent Advisory Committee, on October 29th from 4pm – 8pm. Parents will be helping sell tickets the week of before and after school and at the door. Staff and students will be helping to put on the event/games in the auditorium. We will also be attending the Renaissance Fair on November 5th – 6th and different clubs/arts classes have already formed a committee on what they will be selling at the fair along with recruitment efforts.
    b. Enrollment at Alma. – Student enrollment is at 123 students.
    c. Data on academic performance of students. Since Alma does not do quarter grades, Principal Martinez provided a breakdown of current grades for students.
    d. Integration of the arts in the curricula of all classes. - Art Integration efforts continue as always with S. Preciado-Shelton helping teachers in classrooms to develop & carry out plans.
    e. Increased engagement with the community, the press, and local businesses and organizations. - Mr. Kirker has been filming their PSA/awareness video last couple weeks. Students have been very excited and engaged in participating in the film. Ms. Myers and Ms. St. Clair have partnered on a fun cross-curricular activity that has involved each subject area and lunch throughout the month of October. Ms. Shearill brought the Roller Derby team, and they did a presentation for the kids promoting health and wellness. Mr. Dorn took his class to the museum in the downtown area to observe different art forms and relate it to what they are working on in class. Ms. Rodriguez's Baking class is going to be doing a "bake-off" this starting this week. Ms. Zerr's class created bowls for the Empty Bowls fundraiser for

El Caldito Soup Kitchen. Renaissance Fair November 5th – 6th, Thanksgiving Dinner with our school families – November 11th

f. Improvement of the Alma d'arte Website. - Website improvement continues. Policies & Bylaws being checked and gone thru more carefully before posting. We are always accepting photos and input from students, teachers and community members for our website and social media sites.

E. Attendance of the Charter Schools Conference on December 8-9, 2022. (A/G) - P. Dulin mentioned that there is still the opportunity of attending the charter schools conference in December. Ms. Martinez requested that any GC members planning to attend let her know ASAP.

F. GC Member Required Training Update. (A/G) - Members were reminded of the required trainings for GC members.

G. GC member nominations and interviews. (G) - Two potential individuals are being interviewed for positions on the GC. Both individuals will be contacted and interviewed by Mr. Dulin & Ms. Skaggs prior to the next meeting.

V. Executive Session to discuss a confidential student matter.

A. Approval of settlement agreement regarding student matter discussed in the Executive Session. (G) - R. Fitzherbert made a motion to enter an executive session. R. Peugh-Swafford seconded the motion to enter executive session. All voted in favor and the GC entered Executive Session at 7:39pm. K. Skaggs made a motion to return to regular session. R. Peugh-Swafford seconded the motion and the GC returned to regular session at 7:49pm. A motion was made by K. Skaggs to approve the settlement agreement regarding the student matter discussed in executive session. R. Peugh-Swafford seconded the motion. All members voted in favor and the motion was approved.

VI. Future Business/Next Meeting Agenda Items for Discussion or Revision

A. Committee for Irene Oliver-Lewis event.

B. Meeting Dates Adjustment for Holidays.

VII. Adjournment - C. Wise made a motion to adjourn the meeting. K. Skaggs seconded the motion. All members present voted in favor and the meeting was adjourned at 8:05pm.

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